

**LEEDS KS3-4 Inclusive Aqua Festival**

Dear Head of Physical Education,

It is with great pleasure that we invite your school to take part in the Leeds KS3-4 Secondary Disability Aqua festival working in partnership with Leeds City Council Swimming Development Team and the ASA.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Event* | *Date* | *Time* | *Venue* | *Entry Deadline* |
| LEEDS KS3-4 Inclusive Aqua Festival | **Monday 26th March 2018** | **10am-12noon** | **John Charles Aquatics Centre** | **12.3.18** |

Aimed at all young people on your SEN /SEND register.

**Target Group: Mainstream and SILCS**

Learning, physical, visual and hearing impairment.

The Aqua Festival is tailed to cater for all abilities from non-swimmers to advanced allowing for all children to participate. Participants will take part in a variety of width or length races depending on swimming ability.

Although there will be competitive races, the results will not be kept. The main emphasis being fun, enjoyment and participation.

**LEEDS Disability Sport Talent Day (aquatics)**

**Please note it is not essential for your pupils to participate in both the Aqua Festival and the Talent day, however they can do if they wish.**

The Leeds Disability Sport Talent Day (aquatics) will run alongside the Aqua festival, the same as in previous years. This will involve pupils completing a variety of activities in-order to assess their ability.

Chosen pupils will be signposted to clubs or county and regional talent days afterwards.

On the back of previous events, two swimmers were identified and have progressed into National disability swimming squads, so this is a great opportunity for some of your pupils to showcase their swimming potential!

This is open to any disabled young person aged 11-19, please specify which of the below groups each pupil fits into:

**Group A**- Swimmers with severe motor difficulties in three or four limbs

**Group B**- Swimmers with moderate motor difficulties in two limbs or visually impaired from birth

**Group C**- Swimmers with minimum permanent loss of physical ability, or visually impaired, hearing impaired or have a learning Disability

For further information please contact Natalie Mallinson or Andrew Learmonth, Leeds Aquatics Manager, on 0113 378 0328. E-mail: [andrew.learmonth@leeds.gov.uk](mailto:andrew.learmonth@leeds.gov.uk)

We do hope that you will be able to enter a team and we will make every effort to assist you. If you wish to enter, please return the attached application form as soon as possible **DEADLINE** 12.3.18 to:

**Natalie Mallinson**

**Email: n.mallinson@stmarysmenston.org**

Once we have confirmation of your entry we can then pass on further details to you.

Yours sincerely

On behalf of Leeds SSP & Leeds Active School Team

Natalie Mallinson

Leeds North West School Sport Partnership

Email: [n.mallinson@stmarysmenston.org](mailto:n.mallinson@stmarysmenston.org)

**LEEDS KS3-4 Inclusive Aqua Festival**

**ENTRY FORM**

|  |  |
| --- | --- |
| Name of School: |  |
| Contact Name: |  |
| Contact No: |  |
| Email: |  |
| I confirm that I am able to attend the event and bring students to the event. | |

All races are mixed (Boys & Girls) and no year groups.

2 swimmers per school for the 25m races and 2 swimmers per event for the width races.

|  |  |
| --- | --- |
| Race | Number of Students |
| Length races (Advanced) |  |
| Width races (Beginners) |  |
| Width races  (Non-Swimmers) |  |

There are three event categories:

* Non-swimmers (swimmer requires swim aids)
* Beginners (swimmers who can swim 5-10m unaided)
* Advanced (swimmers who can swim 25m)+

**I would like to enter the Inclusive Sport Talent Day: No. Of pupils**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | DOB | Disability | Group |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |
| --- | --- |
| Print Name |  |
| Signature |  |

**Please return by 12th March 2018 to:**

**Natalie Mallinson:**

**E-Mail: n.mallinson@stmarysmenston.org**

**HEALTH & SAFETY / SAFEGUARDING**

**FILMING & PHOTOGRAPHY**

* Please ensure that the member of staff in charge is aware of which pupils can/cannot be photographed
* Pupils who cannot be photographed must be identified by a yellow wristband which will be provided
* The school will be asked to identify a designated member of staff for photography who must wear a blue wristband which will be provided
* Only images taken by that person can be used by the school
* All persons accompanying the school must be informed of the following:

They may take photographs, however;

* they must not display or distribute images taken unless they have consent to do so from the school or Active Schools;
* they must not use images which may cause distress;
* they must not use a mobile telephone to take images;
* they must not take images “in secret” or take images in situations that may be construed as being secretive;
* they must not take images of single children/young people with no surrounding context;
* they should ensure that in all images taken children/young people are dressed appropriately
* and that any inadvertent photograph taken of a child wearing a yellow wristband must be destroyed.

**FIRST AID**

In the first instance staff are responsible for providing first aid to the children they have brought to the event. There will be support for larger instances. Please ensure you bring sufficient first aid supplies.

**RISK ASSESSMENTS / EVOLVE NOTIFICATION**

It is the responsibility of individual schools to have appropriate risk assessments in place for all activities they attend. SGO’s and Active Schools will not send risk assessments direct to Schools.  They should download sample risk assessments from Evolve for all Active Schools and SSP events and personalise them.

For large, centrally organised Active School events, risk assessments will be in the Active Schools tab of the resources section on Evolve.  For School Games and SSP events risk assessments are in the PE tab. The ‘Events’ risk assessment can be adapted to cover the vast majority of sites used, and for all multi skills activities. Your school may also add activity specific risk assessments if they feel it necessary. (Sample activity risk assessments can also be downloaded from Evolve.) As always a Transport risk assessment will be required.